



SCHEDULE

7/25

Parent Agreement _____ Date _____

Requested start date of _____ Ending date of schedule _____
schedule _____

The weekly schedule for _____

Child(ren)'s name(s)

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NOTE: Children in the Infant, Toddler, and Preschool programs WILL NOT BE ACCEPTED
BETWEEN 9:15 am and 2:00 pm without prior approval of a director.

Monday from _____ to _____

Tuesday from _____ to _____

Wednesday from _____ to _____

Thursday from _____ to _____

Friday from _____ to _____

**Staffing is determined
based on the schedule
provided. If any
adjustments need to be
made, please speak
with a Director**

To ensure the well-being of all children and compliance with licensing
regulations, any child who is in attendance from the time the childcare center
opens until it closes must have appropriate documentation on file. This
includes a letter on company letterhead, confirming times and hours worked.

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VARIABLE SCHEDULE REQUEST

☐ Please enroll my child on a variable schedule. I agree to notify CLC in writing of the current
schedule by Friday of the preceding week. I understand that I will be charged for at least three
days per week, and that CLC reserves the right to deny variable schedule requests.

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Parent/Guardian signature

Date

Approved by